

The Oriental Insurance Company Ltd.
REGIONAL OFFICE, JEEWAN BHAWAN
43, HAZRATGANJ, LUCKNOW-226001

Tender Document

**SUBJECT: REPAIR AND RENOVATION WORK AT La Place Hazratganj,
Lucknow**

Architects/Consultants

Er. R.J.VERMA

(Civil Consultant)

D-362 VIBHUTI KHAND

GOMTI NAGAR

LUCKNOW-226010

Mob : 09415025071

Technical Bid

**contractor
Manager**

Chief Regional

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Contractor

Chief Regional Manager



THE ORIENTAL INSURANCE COMPANY LTD.
Regional Office: 2nd Floor ,Jeevan Bhawan , 43 Hazaratganj Lucknow -226001
(Govt. of India Undertaking)

Phone No.0522-4093725

CIN: U66010DL1947GOI007158

Sealed tenders are invited in **Two Bid system** for the following works :

Tender No.	Name of work	EMD (Rs.)	Cost of Tender (Rs.)	Estimated Cost
RO/Estate/2018/02	Interior-,Repairing& Renovation of Co.'s Flat No B-301,302 & 303 at La Place, Hazaratganj Lucknow	Rs.20,000/-	Rs. 500/-	Rs.10,60,589 /-

The Tender Forms may be obtained from the Estate Deptt. on the above mentioned address, on payment of cost of tender, from 25/06/2018 to 05/07/2018 except Saturday,Sunday & Holidays between 11.00 hrs to 15.30 hrs and shall be submitted on or before 06/07/2018 up to 10.30 hrs and will be opened on 06//07/2018 at 11.30 hrs. Part A Technical Bid & Part B Financial Bid at 15.30 PM. The Tender Forms can be downloaded from the Website www.orientalinsurance.org.in . In such cases, the contractor shall deposit the tender cost as given above in the form of Demand Draft in favor of “ THE ORIENTAL INSURANCE COMPANY LTD, payable at Lucknow , along with Technical Bid .

(Devendra Pant)
Chief Regional Manager

**The Oriental Insurance Company Limited
Regional Office
Jeewan Bhawan,
43 Hazaratganj, Lucknow -206001**

Tender notice

**INVITATION OF TENDER FOR REPAIR AND RENOVATIONS WORK OF
3 NOS RESIDENTIAL FLATS AT :-**

- 1.FLAT NO. B-301 on 3rd Floor, La Place Hazaratganj, LUCKNOW
- 2.FLAT NO. B-302 on 3rd Floor La Place Hazaratganj, LUCKNOW
- 3 FLAT NO. B-303 on 3rd Floor La Place Hazaratganj, LUCKNOW

Sealed Tender are invited under two-bid system (Technical & Financial Bids) from eligible Civil Contractors for above works at our premises.

Tender documents can be obtained from our above office on or before 06/07/2018 noon , on payment of Rs.500/- (Five hundred only (non refundable) by Demand Draft in favor of “The Oriental Insurance Company limited, Lucknow; or can be downloaded from www.orientalinsurance.org.in. The Tenders downloaded from website should include a Demand Draft of Rs.500/- (Rupee five hundred only) at the time of submission.

The last date of submission of the Tender form is on 06/07/2018 at 10.30 Hrs. at the above address and are to be submitted in person or by post along with a Demand Draft/Pay Order of E.M.D. Of Rs. 20,000/-(Twenty thousand only) drawn in favor of “The Oriental Insurance Company .Ltd 'payable at Lucknow .Opening of Technical Bid on the same day at 11.30 Hrs. The Authority reserves the right to accept or reject any or all tenders without assigning any reason.

Contractor

**Chief Regional Manager
The Oriental Insurance Co.Ltd.
Regional Office, 43 Jeewan Bhawan
Hazaratganj, Lucknow-226001**

The Oriental Insurance Company Limited
Regional Office
Jeewan Bhawan,
43 Hazaratganj, Lucknow -206001
www.orientalinsurance.org.in

GENERAL RULES AND INSTRUCTIONS FOR THE GUIDANCE OF TENDERS

1. Technical Bid to be put up to Envelop-1 duly sealed and super-scribed as "Technical Bid" and mentioning your name, address and telephone number thereon.
2. Financial Bid along with Bill of Quantities to be put up in Envelope-2 duly sealed and super-scribed as "Financial Bid" and mentioning your name, address and telephone number thereon.
3. Both the Financial and Technical bid envelopes are to be put up in the Envelope-3 duly sealed and super-scribed as "**Tender for Repair & Renovation work of 3 Nos. Flats in Lucknow**" and mentioning your name, address and telephone number thereon. The Envelope-3 should be sent to :

Chief Regional Manager
The Oriental Insurance Company Ltd.
Regional Office, Jeewan Bhawan
43 Hazaratganj, Lucknow 226001

4. Tender documents received after the due date and time will not be considered and summarily rejected. If the receipt date is declared as a holiday the applications will be received on the next working day at the time and place. Offers received through post should also reach before the stipulated last date. Company will not be held liable for offers, lost in transit.
5. All financial data/monetary values entered in the form(s) for the work executed/work in hand should be stated in Indian Rupees. For details of Contract submitted in support of past experience., the contract amounts in original currency should also be stated in Indian Rupees exchange rate, as application for Tender and as determined by the Reserve Bank of India.
6. It is mandatory that each application shall contain all the information called for in the "FORMS" included in the document.

- 7 All details furnished should be complete and as applicable on the date 30 days prior to the last date for submission of application.
- 8 Application are particularly advised to fill in the details asked for strictly as per the enclosed forms. Applications may be rejected if relevant details are not furnished in prescribed formats and also which do not meet the qualification requirements given in the paragraphs that follow. The Applicant may furnish any additional information, which in his opinion will highlight his capacities to perform, along with his application.
- 9 The application for Tender will be entertained only from Contractors with Technical know-how, financial standing, experience and proven reputation in execution of similar work and who can show satisfactory evidence of successful completion and satisfactory performance of work as stated. For execution of specialized items of work like water proofing, termite control etc. If the bidders will require to associate specialist firms, then the credentials of such associates, duly authenticated, shall also be submitted with this application along with their consent letter clearly indicating their willingness to undertake works on their behalf.
- 10 The site of work may be inspected by applicant or his representative at his own cost.
- 11 Information regarding applicant's experience shall cover the work carried out only before 31st March 2017.
- 12 The Company will not be bound to accept the lowest Tender and reserves the rights to accept or reject any or all the Tenders without assigning any reason whatsoever. The decision of the Company to accept or reject any application for Tender shall be final and binding. While applications are under consideration, applicants and their representative, or other interested parties, are advised to refrain from contacting, by any means, any of the Company's or Consultant's personnel on matters related to the applications under study. Such activities, if noticed, will lead to rejection of the application. The Company/Consultant, if necessary will obtain clarification of applications by requesting such information from any or all applicants in writing.

Contractor

Chief Regional Manager

NOTICE OF INVITATION OF TENDER

Sealed Tenders both Part-A & part-B in duplicate, are invited on behalf of

**Chief Regional Manager
The Oriental Insurance Co.Ltd.
Regional Office, Jeewan Bhawan
43 Hazaratganj, Lucknow-226001**

Description of Works

- 1) **Name of the work** : **For Repair & Renovation works of 3 Nos Flats**
- 2) **Place of the work** : **03 Nos Residential Flats at
La Place Hazratganj, Lucknow**

1.FLAT NO. B-301 on 3rd Floor La Place Hazaratganj, LUCKNOW
2.FLAT NO. B-302 on 3rd Floor La Place Hazaratganj, LUCKNOW
3 FLAT NO. B-303 on 3rd Floor La Place Hazaratganj, LUCKNOW

- 3) **Time of Completion** : **02 Month (60 days)**
- 4) **Earnest Money Deposit** : **Rs. 20,000/- (Rupees Twenty thousand only) & by crossed Demand Draft/Pay Order of any nationalized bank, drawn in favor of “The Oriental Insurance Co. Ltd, Lucknow “ payable at Lucknow. Tender without earnest money in proper form will be rejected.**
- 5) **Estimated Cost** : **Rs. 10,60,589/- only**
- 6) **Cost of Tender Document** : **Rs.500/- (Five hundred only)**
- 7) **Availability of Tender Document** : **The complete Tender document in duplicate can be obtained from the Office Address given above or be downloaded from the official Website www.orientalinsurance.org.in (Tender).**
- 8) **Time, Date and Place of submission of Tender**

**On or before 10.30 Hrs on 06/07/2018 at
our Regional office Lucknow.**

- 9) Time, Date and Place of opening of Tender : Part-A (Technical Bid) of the Tender will be opened at 11.30 Hrs on 06/07/2018 at the above Office address.
- : Part-B (Financial Bid) of the Tender will be opened at 15.30 Hrs on 06/07/2018 at the above Office address.
- 10 Date of Site Inspection ; :27/06/2018 11.00 am to 14.00 pm
- 11 Validity of Tender :Three(3) month from the stipulated last date of submission of Tender
- 12 Tax deduction : Goods and Services Tax/Trade Tax /Value Added Tax/GST or any other tax on materials or finished work like works Contract Tax, Turn Over Tax etc. in respect of this contract whether in vogue or any be imposed in future shall be payable by the Contractor and the Company will not entertain any claim whatsoever in this respect. Howsoever any benefit due to reduction of taxes etc. shall be passed to the employer.
- 13 Defect Liability period :12 months from the date of completion of work.
- 14 Period of final measurement : within 10 days from the date of completion of work
- 15 Date of commencement :14 days from the date of issuing of work-order or, handing over the site whichever is later.
- 16 Time of completion 60 days
- 17 Period for honoring Interim Certificate :14 days
- 18 Liquidated Damages Rate : 1% of the quoted amount per week, subject to a ceiling of 10% of the accepted contracted sum.
- 19 Performance Guarantee (Security Deposit) : 10% of the total amount within 14 days of issuing of work-order.
- 20 Retention amount :10% of the value of work done. Earnest money shall be adjusted towards retention money in end.
- 21 Refund of retention money : 100% within 30 days of completion of defects liability period.

Chief Regional Manager
The Oriental Insurance Co.Ltd.
Regional Office, Jeewan Bhawan
43 Hazaratganj, Lucknow-226001

**THE ORIENTAL INSURANCE CO.LTD.
REGIONAL OFFICE, LUCKNOW**

CONSULTANT — Er.R.J.VERMA(CIVIL CONSULTANT)

D-362 VIBHUTI KHAND GOMTI NAGAR

LUCKNOW

LETTER TO CONTRACTORS FROM (CONSULTANT)

M/s.....

.....

Dear Sir/Sirs,

SUBJECT: TENDER FOR : REPAIR AND RENOVATION WORK AT

La Place Hazratganj, Lucknow

We forward herewith two copies of TENDER (consisting of standard tender conditions, specifications, Schedules of Quantities etc.) for above referred work. Please note that one copy of the tender marked ORIGINAL and duly filled in should be submitted to the R.O. Office The Oriental Insurance Company Ltd. Hazratganj Lucknow. in a sealed envelope supplied with the tender papers, so as to reach' on or before 10.30 hours on 06/07/2018 The second copy of tender marked "DUPLICATE" is for your record.

- Sealed tenders in the self addressed envelope provided for the purpose and accompanied by ***Earnest money Deposit of Rs. 20,000/- (Twenty thousand only) D.D.*** will be received at the Regional office of the Oriental Insurance Company Ltd. at above address on or before 10.30 hours on 06/07/2018 and the tenders Part 'A' (Technical Bid) will be opened on 06/07/2018 at 11.30 hrs & Part-B (Financial Bid) of the Tender will be opened at 15.30 Hrs on 06/07/2018 at the above Office address. in the presence of Contractors or accredited representative who desire to attend. Tenderer should ensure

- that their tenders received before the date and time specified as no consideration what so ever shall be given for postal or any kind of delays. Tenders received late shall be rejected.
- If tender is delivered by hand, tenderer must ensure that the date and time or receipt is endorsed on the tender envelope by any officer of the Department approved by the R.M .and there after the tender is deposited in the tender box by the tenderer or his representative.
- The ENGINEER (Consultant) does not bind itself to accept the lowest or any Tender.

Your's faithfully

ER.R.J.VERMA
(CONSULTANT)

**THE ORIENTAL INSURANCE CO.LTD._
REGIONAL OFFICE, LUCKNOW**

**CONSULTANT — Er.R.J.VERMA(CIVIL CONSULTANT)
D-362 VIBHUTI KHAND GOMTI NAGAR**

LETTER FROM CONTRACTORS TO THE Er. R.J. VERMA

TO BE SUBMITTED ON OR BEFORE 10.30 HOURS ON 06/07/2018

To,

.....

.....

**NAME OF WORK - REPAIR AND RENOVATION WORK AT La Place
Hazratganj, Lucknow**

1. Having examined and understood the specifications, conditions of contract and General instructions & Schedule of Quantities relating to the above work of the tender and drawings and other related terms and conditions amendments etc and having visited and examined the site of the proposed works and having acquired the requisite information relating there to as affecting the tender invited by you on behalf of Oriental Insurance Co. Ltd., Lucknow.

I/We, the undersigned hereby offer to construct, execute, complete and maintain the proposed works on items rate basis in strict accordance with the contract conditions and specifications for the % above or below of Rs. 10,60,589.00 or such other as may be ascertained in accordance with the said conditions.

2. I/We under take to complete and deliver the whole of the work within a period as specified in appendix to the conditions of contract from the date of issue of an intimation from you that the tender has been accepted and upon receiving possession of the site.

3. I/we shall be under the obligation to pay the sum of as stated in the Appendix to the conditions of contract for every day that the works shall remain incomplete, damages as compensation subject to the conditions of the contract relating to an extension of time.

4. I/we enclose two envelope of my/our tender and **Earnest Money remittance of Rs.20,000/- (Rupees Twenty Thousand only)** in the norm of **CROSSED DEMAND DRAFT PAYABLE AT LUCKNOW**. We, here by agree that this sum shall forfeited by the Oriental Insurance Company Ltd Hazratganj Lucknow in the event of my/our tender being accepted and I/We fall to execute contract when called upon to do so. I/We note that **EARNEST MONEY REMITTANCE IN FORM OTHER THAN CROSSED DEMAND DRAFT ON ANY NATIONALIZED BANKS AT LUCKNOW SHALL NOT BE ACCEPTED.**

5.The Earnest money Deposit of Rs.20,000.00 (Rupees Twenty Thousand only) is enclosed in the form of D.D. on and payable at Lucknow.

6. In the event of the tender being accepted

*I/We, agree to the retention of my/our EMD as a part of Security Deposit and the balance amount of Security Deposit to be recovered at 10% of Gross Value of work done from my/our Running Account Bills.

OR

7. I/we note that the Earnest Money Deposit of Rs.20,000/- (Twenty Thousand only) would be refunded to me /us :-

8. On expiry of the validity of the tender or earlier at the discretion of Engineer (Consultant) in case my tender is not accepted

yours faithfully

(SIGNATURE OF THE CONTRACTOR)

NAME AND SEAL

OR

NAME OF PERSON HAVING OF POWER OF
ATTORNEY TO SIGN THE CONTRACT

(CERTIFIED TRUE COPY OF THE POWER OF
ATTORNEY SHOULD BE ATTACHED)

*Strike out whichever is not applicable

*EMD amounting to Rs. 20,000/- may be deposited in cash in the Accounts Dept. of the office where tenders are to be received.

THE ORIENTAL INSURANCE COMPANY LTD.
REGIONAL OFFICE, LUCKNOW

CONSULTANT — Er.R.J.VERMA(CIVIL CONSULTANT)
D-362 VIBHUTI KHAND GOMTI NAGAR

INSTRUCTIONS IN REGARD TO SUBMISSION OF TENDERS

NOTE : Contractors are requested to note that non-compliance of the following instructions are liable to render their tenders non -bonafide.

- 1 .Address to which the tender marked "ORIGINAL" is to be submitted.
2. Last date for receipt of tenders : 06/07/2018 up to 10.30 hours.
3. The original tenders are to be submitted in specific envelopes issued with tender documents as explained in letter to contractors. Tenderer s should ensure that their tenders are received before the date and time specified above.
4. Contractors are requested to put their firm's endorsement on each page of the tender document as taken of perusal.
5. Contractors should fill in all the relevant blanks and put their signature on the relevant places as shown in the tender document.
6. The Schedule of Quantities should be filled as follows :-
7. Specifications for the % above or below of Rs. 10,60,589.00
8. or such other as may be ascertained in accordance with the said conditions
9. The "Rate" % above or below to be legibly filled in ink in both figures and words. The tenders containing the rates only in figures are liable to be considered as non-bonafide at the discretion of the Engineer (Consultant) and may entail forfeiture of the Earnest Money Deposit

- 10 All corrections to be initialed.
11. Each page of the Schedule of Quantities' and the "General Summary" is to be signed by the Contractor.
- 12 .No alterations or additions are to be made by the contractors to the text of the Schedule of these tender papers. Violation of this instruction entails rejection of the tender at the discretion of the Consultant.
13. Any tender which proposes any alterations to any of the condition/s laid down or which proposes any other conditions of any description whatsoever is liable to be rejected at the discretion of the Chief Engineer (Consultant).
- 14 The contractor is required to check the numbers, of the pages and should any be found missing or in duplicate, or the figure or writing indistinct, he must inform Engineer(Consultant) at once and have the same rectified. Should the contractor be in doubt about the precise meaning of any item or figure, for any reason whatsoever, he must inform Consultant in order that the correct meaning may be decided upon before the date for the submission of the tender.
- 15 No liability whatsoever will be admitted nor claim allowed in respect of errors in the contractor's tender due to mistake in the Schedule of Quantities which should have been rectified in the manner described above.
- 16 The tenderer should not fill in Proforma of Articles of Agreement. While the contract shall be deemed to have come into existence on issue of letter of acceptance to the successful tenderer, formal agreement shall be signed later with the contractors on non-judicial stamp paper of requisite value as per the proforma of Articles of Agreement in the case of the successful tenderer only if amount exceed Rs. 10 Lac. (Rupees Ten Lac).
17. Earnest Money accompanying the tender will be accepted only in the form of CROSSED DEMAND DRAFT of any of the nationalized banks payable at LUCKNOW drawn in favor of the "ORIENTAL INSURANCE COMPANY LTD." only and not in favor of any other authority.

18. EMD is to be submitted in separate envelope and tender in another envelope both the envelopes are to be sealed in a single envelope.

19. Contractors are warned that Enhanceable Cheque or Bank or Insurance Guarantee or Fixed Deposit Receipt in lieu of the aforementioned form of Earnest Money remittance will not be accepted.

20. When there is a difference between the rates quoted by the contractor in words and figures and the amount worked out by him, the following procedure shall be followed :

21. When there is difference between the rates in figures and words, the rates which corresponds to the amounts worked out by the contractor shall be taken as correct.

22. Tenders containing errors are liable to be considered non-bonafide at the discretion of the Engineer(consultant) on behalf of client.

23. Tenderer should note that tenders should remain open for consideration for a minimum period of **THREE MONTHS** from the date fixed for the receipt of tenders.

24. The Engineer (Consultant) reserves the right to accept any tender or to accept tenders in part; to reject any or all tenders without assigning reasons thereof on behalf of Client.

25. The Bill of quantity indicated is tentative. Same may vary.

Contractor

Chief Regional Manager

The Oriental Insurance Company Ltd.
REGIONAL OFFICE, LUCKNOW

CONSULTANT — Er.R.J.VERMA(CIVIL CONSULTANT)

D-362 VIBHUTI KHAND GOMTI NAGAR

CONTRACT CONDITIONS

**NAME OF WORK:- REPAIR AND RENOVATION WORK AT La Place
hazratganj, Lucknow**

1. Employer or Client means The Oriental Insurance Company Ltd. and their heirs, legal representative, assigns and successors.
- 2 Engineers/Consultant Shall mean the technical person who process the tender.
3. Tenders in sealed cover are to be submitted to **THE R.O. Office Oriental Insurance Company Ltd. Hazratganj Lucknow.** on or before 10.30 hours on 06/07/2018
4. The contractor should pay a sum of R. 20,000.00as Earnest Money Deposit along with the tender in the form of Demand Draft in favor of "ORIENTAL INSURANCE COMPANY LTD." drawn on any nationalized bank.
5. All quantities in the schedule are provisional. Payment will be made at the rates quoted for the material actually supplied and ascertained by actual measurements at site.
6. The rates quoted by the contractor shall include all the materials, all lead and lifts, lab our, equipment, etc. needed for the job unless otherwise stated.
7. As the premises where the Repair and renovation work to be done, is totally clear.

8. The repair & renovation of flats is to be made within stipulated time. In the event of failure to complete the entire work by the time limit or any extended date the liquidated damages will be recovered from the contractor's bills at the rate of 1.0% (one percent) of the contract value per week or part thereof beyond the scheduled completion time or approved extended time subject to the maximum of 10% of the accepted contract amount.

9. In case of any dispute, the decision of Chief Regional Manager (O.I.C.)

R.O., Lucknow, shall be final and the same shall be binding on the contractor.

- 10. The tender shall be valid for the acceptance for a period of **three months** from the last date of receipt of tender.
- **11. The rates quoted shall be inclusive of all taxes, VAT, excise duty, octroi, packing charges, transport, etc., supplying at the above address.**
- 12. Rates quoted by the contractor shall be FIRM throughout the currency of the contract (including extension of time granted, if any) and will not be subject to
- 13. any escalation due to variation in cost of material and labour or due to increase in
- taxes and duties by the Local/Government authorities.
- 14. During the execution of work the Consultant / Employer Engineer may visit and
- inspect the work at any point of time. The contractor shall arrange for such inspection and co-operate with them..

- 15. The contractor shall be responsible to pay the Sales Tax/Trade Tax/Commercial Tax /Service Tax on works contract, VAT and such other taxes as Turnover Tax, Sales Tax on materials, Excise Duty, Octroi Tax and all other duties and taxes levied by the State/Central Government/Local Bodies and rates quoted in the tender shall allow for the same. No reimbursement, whatsoever, shall be made to the contractors on account of any taxes or duties or increase in the taxes/duties by act of any legislation.
- 16. Deduction of Trade/Commercial/Sales Tax on works contract at source shall be made as per the provisions prevailing from time to time from the Running Account or Final Bills and remitted to the concerned Taxation Authorities/State Government on behalf of the contractor under whose jurisdiction the work is executed. This is applicable only if, the State Government directs the employer to deduct the works contract tax at source.

16. SECURITY DEPOSIT

The security deposit shall be 10% of accepted tender amount.

The E.M.D. of successful tenderer shall be retained as part of Security Deposit. 10% of the gross amount of each running bill shall further be deducted and accumulated till the sum along with the sum already deposited as EMD equals the total security deposit. For small job the total security deposit minus EMD may be less than 10% of gross amount of R.A. Bill / Final Bill and in such cases only the actual amount due shall be deducted.

50% of the security deposit is to be refunded within 30 days after completion of work and issue of completion certificate to contractors after getting competent authority's approval.

Balance 50% of the security deposit shall be refunded within 30 days of expiry of defects liability period, after getting competent authority's approval provided it is certified that the contractors have attended to the defects and no defects rectification work is pending. No interest is allowed on retention money.

Alternatively, security deposit may be furnished in the form of one or • two (of like amount) bank guarantee(s) on any nationalized/scheduled bank preferably at place of work or Regional Head Quarter of Employer within whose jurisdiction the work falls. Provided he is otherwise satisfied. Bank Guarantees shall be as per specimen in conditions of contract. If one B.G. is submitted for full amount, it shall remain in force till defects liability period is satisfactorily completed.

If contractor furnishes two bank guarantees of like amount, one shall remain in-force till the period of virtual completion of work and issue of virtual completion certification and second shall remain in-force till the defects liability period. In all cases, there shall be further provision of claim period of six months for the B.G. The bank guarantee(s) must be deposited (simultaneously) within 21 days of intimation to the contractor of acceptance of tender or date as may be extended by the competent authority. No deductions will be effected from the bills when total security deposit is paid in the form of bank guarantee(s) and EMD shall be refunded after acceptance of B.G.(s).

In the event of failure by the contractor to submit bank guarantee by the specified / extended date, recovery of security deposit shall be effected from R.A. bills as specified above.

Contractor

Chief Regional Manager

The Oriental Insurance Company Ltd.
REGIONAL OFFICE, LUCKNOW

CONSULTANT — Er. R. J.VERMA(CIVIL CONSULTANT)
D-362 VIBHUTI KHAND GOMTI NAGAR

PROFORMA FOR
ARTICLES OF AGREEMENT

Articles of Agreement made at _____ this _____ day of _____ 2018 between. The Oriental Insurance Co. Ltd. a body corporate constituted and having its Registered Office, Regional Office at 43-Hazaatganj, Lucknow, hereinafter called the Employer (which expression shall include its successors and assignees wherever context or meaning shall _____) of the one part and M/s _____ (hereinafter called "The Contractor") of the other part.

WHEREAS the Employer is desirous of constructing the _____ and has prepared drawings and specifications and the Schedule of Quantities which have been signed by or on behalf of the parties hereto.

AND WHEREAS the Contractor has agreed to execute upon and subject to the conditions and instructions set forth herein (hereinafter referred to as "the said Conditions") the works shown upon the said drawings and / or described in the said specifications and included in the said Abstract Schedule of Quantities at the item rates there in set forth amounting to the contract sum of Rs. _____ hereinafter referred to as "the said contract Amount".

NOW IT IS HEREBY AGREED AS FOLLOWS :

1. In consideration of the said Contract Amount to be paid at the times and in the manner set forth in the said conditions, the contractor shall upon and subject to the said Conditions execute and complete the works shown upon the said Drawings and described in the Specifications and/or the priced Schedule of Quantities.
2. The Employer shall pay the contractor the said Contract Amount or such other sum as shall become payable for the items and in the manner hereinafter specified in the said conditions.
3. The said Conditions and Appendices thereto shall be read and construed as forming part of this Agreement and the parties hereto respectively abide by and submit themselves to the conditions and perform the Agreement in their part respectively in such conditions contained.
4. All disputes arising out of or in any way concerned with this Agreement shall be deemed to have arisen in _____ and only the Courts in _____ shall have jurisdiction to determine the same.

The contract comprises :-

- i) Tender, Documents Serial Pages _____
- ii) Subsequent Correspondence Serial Pages _____
- iii) Architectural / Drawings Serial Pages _____

Only (_____) alterations have been made in these documents and is evidence that alterations were made before , the execution of Contract Agreement they have been initiated by the contractor and _____ Chief Regional Manager, Regional Office, Oriental Insurance Company Ltd., Lucknow.

The said officer is hereby authorized to sign and initial on the Employer's behalf, the documents forming part of this contract.

In witness Where of the Official Seal of the Oriental Insurance Company Ltd., Regional Office, Lucknow, was thereto affixed and signed on its behalf by the Dy. General Manager and by on behalf of the Contractor/s on the date respectively mentioned against their signature in the presence of the witnesses whose signatures are also appended. in the presence of the witnesses whose signatures are also appended.

In the presence of

1. Signature:

Name: _____

Address: _____

Signature: _____

Name: _____

Address: _____

In the Presence

Signature:

Name: _____

Address: _____

2. Signature: _____

Name: _____

Address: _____

Signed by Chief Regional Manager
FOR AND ON BEHALF OF THE
Oriental Insurance Company Ltd.

Date:

FOR AND ON BEHALF OF THE
CONTRACTOR

M/S : _____

Date:

APPENDIX TO THE CONDITIONS OF CONTRACT

PROJECT : REPAIR AND RENOVATION WORK AT La Place Hazratganj, Lucknow

- 1- Date of commencement. : Within 30 days of the Agreement sign.
2. Total Security Deposit : 10% of the accepted tender amount.
4. Initial Security Deposit : As per clause No. 16 of “Conditions of contract”.
5. Total retention percentage : As per tenders “Conditions of contract”.
6. Defect Liability Period : 12 (Twelve months after the virtual completion of the work for entire satisfaction of work executed.
7. Liquidated damages at the rate of : 1% per week of the contract value subject to maximum of 10% of the contract value.
8. Minimum value of works for :Rs. 4.0 Lac or after affecting full interim payment (to be paid against supply of full consignment. finished items of work).
9. Period of Honoring Interim Certificate. : 2 (Two weeks)
10. Period of final certificate
11. The tendered rates should be inclusive of :All tax, works contract tax, excise, transport etc. Any such taxes and duties levied by the Government.

Contractor

Chief Regional Manager

The Oriental Insurance Company Ltd.
REGIONAL OFFICE, LUCKNOW

Consultant- Er.R.J.VERMA(CIVILCONSULTANT)

D-362 VIBHUTI KHAND GOMTI NAGAR

GENERAL SPECIFICATIONS

- 1 The contractor shall inspect the site to ascertain the nature and scope of work.
- 2 The quantities given are provisional and likely to vary.
- 3 The guarantee period shall be twelve months after the virtual completion of the work for entire satisfaction of work executed. In case of defects during the guarantee period the defects shall be rectified free of cost Guarantee shall be on stamp paper.
- 4 The Sanitary fitting of approved brand as mention.
5. Hardware: All hardware should be ISI quality, as directed.
6. The department shall be liberty to cut sample at any place or to dismantle any part / component for checking / verification of quality of material used. The sample may be sent for testing in the laboratory to confirm the authenticity of material. The expenditure on this account should be borne by Supplier / manufacturer.

Contractor

Chief Regional Manager

Eligibility Criteria

S.No.	Details	Yes/No
1	The Tenderer should be based at Lucknow and operating their business in Lucknow (UP)	
2	Proof of tender purchasing i.e. receipt copy , if tenderer download the tender form our website then please attach Demand Draft of Rs.500/- in favor of “ The oriental Insurance Company limited” payable at Lucknow .	
3	Demand Draft/Pay Order of Earnest Money Deposit Rs.20,000/- (Twenty Thousand only) in favoring of “The oriental Insurance Company limited “payable at Lucknow .The Earnest money will be refunded without any interest to all the unsuccessful tenderer after the award of the work subject to the relevant provisions in the tender documents. Any false information furnished by the contractor shall lead to the forfeiture of the earnest money.	
4	Tender should be deposit his tender in our office on or before 10.30 AM on dt.06/07/2018 .	
5	Tenderer should be registered under GST. (Attached certificate)	
6	The Tenderer should have experience of at least three financial years .	
7	Completion certificate of successful of similar works from the client shall be submitted. The works executed during the last 3 years as under :- (a) One similar completed works costing not less than the amount equal to 80% of the estimated cost. OR (b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost . OR (c) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.	
8	Last three years work-order/work Experience others customers (PSU GOVT. Copy Attached)	
9	The Tenders from Individual/firm/ Company should be deposit his PAN NO.	
10	Any other information.	

Contractor

Chief Regional Manager

